



Downtown Los Angeles Veterinary Services

An Equal Opportunity Employer

333 s spring st • the historic core • los angeles • ca • 90013 •
213.293.7163 • dtlavets.com

APPLICATION FOR EMPLOYMENT

Date _____

Name _____
Last First Middle

Present address _____
Number & Street City State Zip

Permanent address _____
(if different from above) Number & Street City State Zip

Phone _____ Secondary phone _____

Email _____

Position applying for _____

Are you licensed/certified for the position applied for? ☐Yes ☐No

Name of license/certification: _____ License/certification number: _____

Has your license/certification ever been revoked/suspended? ☐Yes ☐No

If yes state reason(s), date of revocation or suspension and date of reinstatement

Rate of pay expected _____ What is your available start date? _____

What days and hours are you available for work?

Would you be available to work overtime, if necessary? ☐Yes ☐No

Are you 18 years of age or older? ☐Yes ☐No

If hired can you furnish proof that you are eligible to live/work in the U.S? ☐Yes ☐No

If hired would you have a reliable means of transportation to/from work? ☐Yes ☐No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? ☐Yes ☐No

If no, please describe the functions that cannot be performed (Note: We comply with ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

Have you ever been convicted of a felony? ☐Yes ☐No

If yes, please explain.

Have you worked for any business under a different name? ☐Yes ☐No

If yes, give name.

Do you have any friends or relatives working for DTLAvets? ☐Yes ☐No

If yes, please list the name(s): _____

Are you currently employed? ☐Yes ☐No

If so may we contact your current employer? ☐Yes ☐No

Many of our clients do not speak English. Do you speak, write or understand any foreign languages? ☐Yes ☐No

If yes which languages? _____

Are you a member of PETA (People for the Ethical Treatment of Animals)? ☐Yes ☐No

Do you have any special skills/abilities as a result of military service? ☐Yes ☐No

If yes please describe:

Please attach your resume with this application. If the information asked in the following sections is included in your resume, it still needs to be completed on these pages.

EMPLOYMENT REFERENCES (list persons not related to you who have knowledge of your work performance within the last 3 years)

Name

Phone Number

Address

Occupation

Number of years acquainted?

Name

Phone Number

Address

Occupation

Number of years acquainted?

Name

Phone Number

Address

Occupation

Number of years acquainted?

PERSONAL REFERENCES SECTION DELETED!

EDUCATION (transcripts are to be furnished to DTLAvets directly from the school)

Name of school

Degree awarded

Grade average

Honors

High School

College/University

Trade School

Other

WORK HISTORY (begin with most recent and list all past employers for the past 5 years)

Company Name

Job Title

Street Address

City

State

Starting Pay

Ending Pay

Date Employed From

Date Employed To

Employer's Name

Supervisor's Name

Telephone Number

Position & Description of Duties

Reason for Leaving

May we contact this employer for a reference?

Company Name

Job Title

Street Address

City

State

Starting Pay

Ending Pay

Date Employed From

Date Employed To

Supervisor's Name

Supervisor's Title

Telephone Number

Description of Duties

Reason for Leaving

Company Name

Job Title

Street Address

City

State

Starting Pay

Ending Pay

Date Employed From

Date Employed To

Supervisor's Name

Supervisor's Title

Telephone Number

Description of Duties

Reason for Leaving

Company Name

Job Title

Street Address

City

State

Starting Pay

Ending Pay

Date Employed From

Date Employed To

Supervisor's Name

Supervisor's Title

Telephone Number

Description of Duties

Reason for Leaving

AFFIDAVIT

Initials I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

Initials I hereby authorize DTLAvets to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to DTLAvets any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition I hereby release DTLAvets, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation of disclosure.

Initials I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and DTLAvets. In addition I understand and agree that if I am employed, my employment is for not definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or DTLAvets, and that no promises or representations contrary to the foregoing are binding on DTLAvets unless made in writing and signed by me and a designated representative of DTLAvets

Initials I understand that as a condition of my employment, DTLAvets may perform a background check in compliance with California AB1869???

Initials I hereby consent to drug testing through an approved third-party facility if I am further considered for hire at DTLAvets.???

Initials Should a search of public records (including records documenting an arrest, indictment, conviction, civil judicial action, tax lien or outstanding judgment) be conducted by internal personnel employed by DTLAvets, I am entitled to copies of

any such public records obtained by DTLAvets unless I check the box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below.

☐ I waive receipt of a copy of any public record described in the paragraph above.

Optional

The information requested below is necessary for the specific position for which you are applying. No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of this offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position applied for may, however, be considered. Any information regarding criminal history will be maintained confidentially.

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)?

Misdemeanor convictions for marijuana-related offenses that are more than 2 years old need not be listed.

☐Yes ☐No

I have read, understand and by my signature, consent to these statements.

Signature

Date

